



F. No.: NIIRNCD/Academic/2023-24

Date : 06.04.2026
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OFFICE ORDER

Subject:- Re-Constitution of Academic Committee - Reg.

In supersession of all previous orders, the Academic Committee is hereby reconstituted to ensure the effective submission and review of Dissertation/Internship programme proposals, evaluate and conduct interviews for the selection of dissertation and internship students, and to ensure their timely implementation and adherence of rules throughout the Dissertation/Internship programme.

S.No.	Name & Designation	Role
1.	Dr. P.K. Anand, Scientist-F	Chairperson
2.	Dr. Mukti Khetan, Scientist-C	Member
3.	Dr. Janesh Kumar Gautam, Scientist-C	Academic Officer and Member
4.	Dr. Rina Kumawat, Scientist-C	Member
5.	Dr. Harvinder Singh, Scientist-B	Member
6.	Sh. Anurag Bithu, Scientist-B	Member
7.	Sh. Utkarsh Trivedi, Technician-I	Member Secretary

Responsibilities of the Committee:

1. The Committee shall review the existing Standard Operating Procedure (SOP) for the Dissertation and Internship Programme and recommend necessary modifications/updates time to time to align with current institutional requirements.
2. The Committee shall examine and refine the timelines and procedural framework of the programme based on the revised SOP.
3. The Committee shall scrutinize the eligibility criteria and selection process, and recommend changes, if required, to ensure transparency and merit-based selection.
4. The Committee shall review the existing academic calendar and suggest necessary revisions for effective scheduling and implementation of programme activities.
5. The Committee shall review the certification process and ceremony, and standardize their format and related procedures.
6. The Committee shall assess the current implementation process of the programme and propose improvements for better efficiency, quality, and compliance.

Adhar
08/04/2026
Section Officer
Director

Copy to:

1. All Member of the Committee (as above)
2. PA to Director
3. IT Cell - with a request to upload this order on the Institute website
4. Office Copy / Concerned File

