



राष्ट्रीय असंचारी रोग कार्यान्वयन अनुसंधान संस्थान  
 भारतीय आयुर्विज्ञान अनुसंधान परिषद  
 स्वास्थ्य अनुसंधान विभाग, स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार  
**ICMR-National Institute for Implementation Research  
 on Non-Communicable Diseases,**  
 DHR, Ministry of Health & Family Welfare, Government of India

No. NIIRNCD/C-YP/2025

Date: 11.09.2025

### ENGAGEMENT OF YOUNG PROFESSIONALS (TEMPORARY)

ICMR - National Institute of Implementation Research on Non-Communicable Diseases (formerly Desert Medicine Research Centre), Jodhpur is a permanent research Institute under the aegis of Indian Council of Medical Research, Department of Health Research, Ministry of Health & Family Welfare, Govt. of India.

ICMR-NIIRNCD intends to engage following **Young Professionals (YPs)**, purely on temporary contract basis for enhancing effective dissemination of the council's research output, outcome and impact.

Applications are invited for the following positions listed below:

Name of the Position	<b>Young Professional (YP) - II (Scientific/Technical)</b>
Number of Position(s)	03 (Three)
Place of Work	ICMR-NIIRNCD, Jodhpur
Period of Engagement	<ul style="list-style-type: none"> <li>Full time contract basis</li> <li>Initially for a period of one year (May be extended as per the requirement).</li> </ul>
Essential Qualification & Experience	Post Graduates in Public Health and allied branches with at least <b>55% marks</b> with 1 year of post qualification experience in the related field.
Desirable Qualifications	<ul style="list-style-type: none"> <li>i. Post-qualification experience in governmental organizations, international development agencies, or private organizations.</li> <li>ii. Strong writing skills, as applicable.</li> <li>iii. Experience in policy and communications, particularly in the health or research sector.</li> <li>iv. Knowledge in IT applications, virtual meeting platforms, and computer, including MS Word, Excel, PowerPoint, and Tally.</li> </ul> <p><i>Note: Experience of internship/training will not be accounted for</i></p>
Nature of Duties	<ul style="list-style-type: none"> <li>i. To assist in coordination and implementation of Division related research and program activities.</li> <li>ii. To assist the office administration and other office related work for the project management and implementation.</li> <li>iii. To manage the project fund, sanction and release amounts to support research work, project-related queries.</li> <li>iv. Any other work assigned by the PIs/ CoPIs/Competent</li> </ul>

	Authority.
Age Limit	Less than 40 years of age as on the date of the advertisement.
Emoluments	Rs. 42,000/- per month; No House Rent Allowance (HRA) will be paid
Date, Reporting Time & Venue of Walk-in.	25.09.2025, 09:00 AM to 11:00 AM at ICMR-NIIRNCD, Jodhpur

Name of the Position	<b>Young Professional (YP) - II (Administration)</b>
Number of Position(s)	01 (One)
Place of Work	ICMR-NIIRNCD, Jodhpur
Period of Engagement	<ul style="list-style-type: none"> <li>• Full time contract basis</li> <li>• Initially for a period of one year (May be extended as per the requirement).</li> </ul>
Essential Qualification & Experience	Post graduate in any discipline with minimum <b>55% marks</b> from a recognized University/College. The candidate should have a minimum one year of post-qualification experience in Administration from recognized research organization / institutes.
Desirable Qualifications	<i>i.</i> Knowledge of IT applications, virtual meeting platforms and computer skills (MS Word/Excel/PowerPoint/Taily etc.).
Nature of Duties	<i>i.</i> To deal with Personnel/HR related matters like recruitment, promotion, Establishment matters, Preparation of Post Based Reservation Roster, Pay fixation, pension disbursement, retirement benefits, etc. <i>ii.</i> To deal with stores and purchase activities like Preparation of stock book, Tendering, GeM portal, Contract Management, Condemnation/disposal of scrap. <i>iii.</i> Any other work assigned by the Sr. AO / Competent Authority.
Age Limit	Less than 40 years of age as on the date of the advertisement.
Emoluments	Rs. 42,000/- per month; No House Rent Allowance (HRA) will be paid
Date, Reporting Time & Venue of Walk-in.	25.09.2025, 11:00 AM to 01:00 PM at ICMR-NIIRNCD, Jodhpur

## GENERAL TERMS AND CONDITIONS:

1. The Director, ICMR-NIIRNCD, Jodhpur reserves the right to increase or decrease the number of posts or cancel/modify the recruitment or re-advertise the posts, without assigning any reason thereof, and no further correspondence will be entertained in this regard
2. The Director, ICMR-NIIRNCD, Jodhpur reserves rights to consider or reject any application/candidature and terminate the young professional position even during the agreed contract period or extended contract period without assigning any reason. at any point of time.
3. Period of Engagement: The initial term of engagement of YP will be for one year which is extendable for two more years (01 year at a time), subject to the requirement of the services of the YP-I & YP-II in the organisation and satisfactory performance of the candidate after evaluation of committee constituted by the Director. Thus, the maximum duration of engagement of YP-I & YP-II in the ICMR is three years (1+1+1) in any case
4. Remuneration: Consolidated emoluments of Young Professionals will be fixed as per advertised. No House Rent Allowance (HRA) will be paid to the Young Professionals.
5. The scheme for engagement of the Young Professional will be in accordance with the ICMR Guidelines for Hiring Young Professionals (YP) circulated vide O.M. No. 16/84/2024-Admn./ e-171470, dated 26-11-2024 and terms and conditions thereon will be as per said OM.
6. No TA/DA will be paid to attend interview/ personal discussion and candidates have to arrange transport/accommodation themselves.
7. Qualification and experience should be in a relevant discipline/ field and from a reputed institution/organisation recognised by the relevant authority. Experience shall count from the date of completion of the minimum educational qualification.
8. Submission of incorrect or false information during the process of interview/personal discussion shall disqualify the candidature at any stage.
9. The selected candidate will be engaged purely on a contractual and temporary basis and will not be regarded, for any purpose, as being either an "employee" or "official" of ICMR. Further, he/she shall have no claim of further extension beyond contractual engagement or regularisation of service in ICMR. or its any Institute/Center or Govt, of India.
10. The contract of a Young Professional is of a temporary nature and can be terminated at anytime, without any prior notice and without providing any reason for it. However, in the normal course, termination of contract may be done by giving not less than one month's notice on either side at any time, without assigning any reason.
11. **Tax Deduction:** All Applicable taxes, as per government rules and regulations, will be deducted at source.
12. **Legal Status:** The individual YP shall be engaged purely on contractual and temporary basis and will not be regarded. for any purpose, as being either an "employee" or "Official" of Council Institute / Center. Further. he/she shall have no claim of further extension beyond contractual engagement or regularization of service in ICMR/or its any Institute / Center or Govt. of India in any case. An undertaking to this effect has to be signed by the YP, before joining.

13. **Discipline and decorum:** The selected candidate shall follow all the Institutional norms. Violation of the prescribed provisions will entail breach of the terms and conditions of contract and would attract penal provisions, including termination of the contract.
14. **Insurance:** The individual YP shall be solely responsible for taking out and for maintaining adequate insurance, required to meet any of his/her obligations under the contract, as well as for arranging, at his/her own expense, such as life, health and other forms of insurance, as the individual YP may consider appropriate, to cover the period during which they are engaged.
15. **Settlement of Disputes:** Council /ICMR Institutes / Center and the individual YP shall use their best efforts to amicably settle disputes. controversy or claim, arising out of the contractual duration.
16. **Conflict of Interest:** The individual YP shall be expected to follow all the Guidelines of the Council/ Gol, which are in force from time to time. He/she will be expected to display utmost honesty, secrecy of office, sincerity while discharging his/her duties. In case service of any YP is not found satisfactory or found in conflict of interest of the Council / Gol, his/her engagement will be liable for discontinuation immediately, without assigning any reason thereof. An undertaking to this effect shall be signed by the YP, before joining.
17. **Audits and Investigation:** Each invoice / bill paid by the Council / Institute / Center shall be subject to post-audit by auditors (Internal / External) from time to time. The individual YP acknowledges and agrees that, he/she shall provide full and timely cooperation with such investigations / post payment audits, which the Council/ Gol may conduct, on any aspect of the consultancy contract or award thereof.
18. The selected candidate must join for duties immediately/within one week from the date of the offer of engagement.
19. Incomplete applications, without a photograph or without copies of relevant certificates, will not be entertained. Further, without e-mail applications, original applications received during the interview will not be considered.
20. **Leave entitlement:** The young Professionals in ICMR-NIIRNCD are eligible for 08 days leave in a calendar year on pro-rate basis and 02 restricted holidays as per the rules of Govt, of India/ICMR. Intervening weekly, holidays or gazette holidays during a spell of leave should not be counted against the admissible leaves. The unavailed leaves will not be carried forward to the next calendar year. In addition to this. Female YPs will be entitled to maternity leave as per provisions in the Maternity Benefit (Amendment) Act 2017. However, there will be no paternity leave for male YPs. Leave shall be as per the ICMR's policy for young professional human resource positions.
21. **Allowance:** The YP shall not be entitled to any other perquisites like honorarium or allowances such as Dearness Allowance, Residential Telephone, Transport Facility. Residential Accommodation, Personal Staff, CGHS and Medical Reimbursement, etc.
22. **Attendance and working hour/day:** The working hours for the YPs will be same as regular employees of ICMR. No extra benefit will be allowed for working beyond office hours. Unauthorized absence for a continuous period of 08 days without valid reasons shall lead to automatic termination of the engagement.
23. **TA/ DA for the YPs:** No TA/DA shall be admissible for joining the assignment or on its completion. TA/ DA will be admissible to YPs for undertaking domestic tour for official work as under.
24. Canvassing and bringing outside influence in any form for shortlisting or employment will be treated as disqualification and the candidate will be debarred from selection process.

25. Mere fulfilling the essential qualification/experience does not guarantee for shortlisting and selection
26. The Director, ICMR-NIIRNCD reserves the right to prepare/frame a panel of waitlist candidates which shall be valid for one year.
27. Candidates already in regular service under any Central/State Govt/Autonomous/Dept/PSU are not eligible to apply for this position.

### ***Selection procedure:***

- The candidates scoring qualifying marks shall be interviewed as mentioned in the below table,
- i. if written test is conducted:

<b><i>Sl. No.</i></b>	<b><i>Name of the Project Position</i></b>	<b><i>No. of Candidates to be Interviewed</i></b>
1.	Young Professional-II	Generally, up to top 10 candidates in the written test.

- ii. The candidates will be selected on the basis of their performance in the written test / interview subject to qualifying the skill test, wherever applicable.
- iii. The final merit shall be prepared on the basis of marks of written test and interview. In case of non-conductance of written test being less than 30 candidates, the merit shall be prepared on the basis of marks obtained in the interview.

Digitally signed by  
Kongara China Ramayya Dora  
Date: 12-09-2025 13:29:23

Sr. Administrative Officer  
for Director



12. Technical/ other qualifications/courses etc., :

Sl. No.	Examination passed with group	Subjects	Board / University	Period		Percentage	Division/ Grade
				From dd-mm-yy	To dd-mm-yy		
1.							
2.							
3.							

13. Experience (with Organization name and period of experience) :

Sl. No.	Name of the post/ position & Pay Scale/ PB + GP/ Level	Institute/ Centre	Subject/ Area of experience (Eg. Admin/Accounts/ Blood drawing/ HPLC Operation etc.,)	Period		Total experience		
				From dd-mm-yy	To dd-mm-yy	Years	Months	Days
1.								
2.								
3.								

\* - Detailed nature of duties are furnished in the enclosed CV, which may please be seen.

14. Details of family members working in ICMR/ Govt/ PSU etc.,

Sl. No.	Name of the relative & relationship	Designation	Name of the organization working presently	Permanent/ Temporary	Period	
					From dd-mm-yy	To dd-mm-yy
1.						

15. Languages known :

- a. To speak : \_\_\_\_\_
- b. To write : \_\_\_\_\_
- c. To read : \_\_\_\_\_

16. Additional information, if any:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### DECLARATION

I, hereby declare that the information furnished in the application is true, complete and correct to the best of my knowledge and belief. I fully aware that in the event of any of the said information furnished by me being found false or incorrect at any stage, my candidature/ appointment is liable to be summarily cancelled/ terminated without any notice or compensation.

Place : \_\_\_\_\_

Signature of the Candidate : \_\_\_\_\_

Date : \_\_\_\_\_

Name (In block letters) : \_\_\_\_\_