

Annexure-B

ICMR-National Institute for Implementation Research on NCDs
New Pali Road, Jodhpur

**Application Form for Limited Departmental Competitive Examination (LDCE)
for promotion to the post of Personal Assistant**

Note: All particulars shall be filled up in BLOCK letters

Affix Passport
Size self-attested
colour
photograph here.

No.	Particulars	Detail(s)
1.	Name of the candidate	
2.	Father/Husband's Name	
3.	Mother's Name	
4.	Employee ID	
5.	Name of the post held	Stenographer (Level-04)
6.	Name of the Department/Centre	
7.	Date of Joining	
8.	Date of Confirmation	
9.	Total eligible service as Stenographer as Stenographer as on last date of receiving of applications	
10.	Date of Birth	
11.	Category (UR/SC/ST/OBC/EWS)	
12.	Gender	
13.	Religion	
14.	Mobile No.	
15.	Official Email ID	
16.	Permanent Address	
17.	Present Address	
18.	PwD/PwBD (Yes / No)	
19.	If Yes, category	

	Percentage of Disability(ies)			
21.	Whether any penalty is in currency or Disciplinary proceedings pending If Yes, details thereof		YES	NO
22.	Preferred Language for Skill test (English or Hindi)			
23.	If opted Hindi Shorthand Test, opt the name of Hindi Font (Mangal/Kruti Dev)			
24.	Education Qualification as on 01.01.2025 (Attach self-attested photocopies of the degree/certificates/documents)			
S.No.	Degree/Examination	University, Institute or Board	Year of Passing	Marks (%), CPI or CGPA

DECLARATION TO BE SIGNED BY CANDIDATE

मैं एतद्वारा घोषणा करता हूँ कि ऊपर दिए गए सभी विवरण और किए गए दावे मेरी सर्वोत्तम जानकारी और विश्वास के अनुसार सही और सत्य हैं, और इसमें कुछ भी छिपाया नहीं गया है। यदि उक्त कोई भी विवरण या दावा असत्य पाया जाता है, तो मैं संस्थान के निर्णय का पालन करूंगा।

I hereby declare that all the details furnished and claims made above are correct and true to the best of my knowledge & belief, and nothing has been concealed therein. In case, any of said details or claims is found to be untrue, I shall abide by the decision of the Institute.

Date:
Place:

Signature of the Candidate
Name:

Part-II
(For Office Use Only)

Certified that Shri/Smt./Kumari _____ (name) is presently employed to the post of _____ (designation) in the scale of pay of Rs. _____ w.e.f. _____ His/Her total regular service in the present post is _____ years _____ Months _____ Days _____.

- i. I certify that I have verified the particulars from Sl.No:(1) to (24) of candidate from Service Record and found correct.
- ii. There is no disciplinary / Vigilance case pending / contemplated against him/her and he/she has not been awarded any penalty.

Date:
Place:

Signature of the Divisional/Unit Head
with designation stamp

ICMR-National Institute for Implementation Research on NCD's

Limited Departmental Competitive Examination (LDCE) for promotion to the post of Personal Assistant – 2024

Provisional Admission Card – for candidate**(to be filled by the candidate)**

Name (Capital Letters only)			Affix Passport colour photograph here
Father's Name			
Category	Gender:	DOB:	
Correspondence address:			
Examination Schedule and Centre Details			
Candidate ID:			
Date of Examination			
Examination Timing			
Place of Examination	Meeting Room, ICMR-NIIRNCD, New Pali Road, Jodhpur – 342005, Rajasthan		
Invigilator's Signature		Candidate Signature	

ICMR-National Institute for Implementation Research on NCD's

Limited Departmental Competitive Examination (LDCE) for promotion to the post of Personal Assistant – 2024

Provisional Admission Card

(Attendance Sheet for Examination Centre)

Name (Capital Letters only)			Affix Passport colour photograph here
Father's Name			
Category	Gender:	DOB:	
Correspondence address			
Examination Schedule and Centre Details			
Candidate ID:			
Date of Examination			
Examination Timing			
Place of Examination	Meeting Room, ICMR-NIIRNCD, New Pali Road, Jodhpur – 342005, Rajasthan		
Invigilator's Signature		Candidate Signature (to be done at the time of examination)	